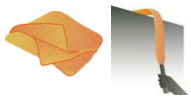
CCAP Custodial Training System

Workflow Chart

Resident Room Cleaning – LTC Memory Care

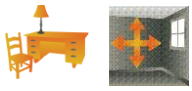
Empty trash containers / spray interior / spot clean exterior / reline

❖



Dust using dusting cloth / extension duster / work high to low

❖

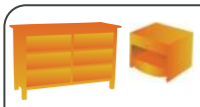


Spot clean chairs / tables / vertical and horizontal surfaces

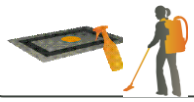
❖

Spot clean glass

❖



IMPORTANT! Disinfect ALL high touch areas with BLUE microfiber cloth – rails, controls, tray table, call box, TV remote, telephone, bedside table handle, chair(s), room sink, room light switch, room inner door knob.



Spot clean and vacuum carpet

Make bed

❖

Check and refill dispensers / disinfect dispensers

❖

Disinfect sink, sink fixtures and mirror

❖

Disinfect tub and shower

❖

IMPORTANT! Disinfect ALL high touch areas with GREEN microfiber cloth – bathroom inner door knob/plate, bathroom light switch, sink, hand rails by toilet, toilet flush handle, toilet seat, toilet bed pan cleaner.

Damp mop floor. Mop from the farthest corner to the door. Mop bathroom floor last working towards the door.

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